

Entering Summer Exhibition 2012 - Frequently Asked Questions

Question	Answer
What is the submission procedure?	<p>There are 3 stages:</p> <ul style="list-style-type: none"> • Complete the Open Submission Leaflet (registration form) and send it back to us with the correct fee. An entry form will be sent to your after payment is taken. • Complete the Entry Form and return it to us by 13th March 2012 by 4pm. • Deliver the work on the specific submission days.
How do I get the registration form?	<ul style="list-style-type: none"> • From our website (between early-January and early March 2012) www.royalacademy.org.uk • Email (between mid January and early March 2012) summerexhibition@royalacademy.org.uk • Send us a stamped address envelope (SAE) to: The Summer Exhibition Office, Royal Academy of Arts, Piccadilly, London, W1J 0BD
How many works may I enter?	Up to 2
How much does it cost to enter?	£25 per work (non-refundable)
Can I pay by other currencies, such as Euro, other than Pounds Sterling?	No. We only accept Sterling pounds.
Can I buy an Entry Form directly without filling in the registration form?	<p>If you purchase the Entry Form online you will not need to fill out the application, but you will need to complete the shop order form and enter your personal details, full postal address, and credit card details. Please note that you will also need to create a password for your account.</p> <p>You can also purchase your Entry Form over the phone: 0207 300 5929 / 5969. Please be aware that due to demand, telephone lines can be busy; purchasing a form online can be quicker.</p>
How do I pay for the Entry Form?	<ul style="list-style-type: none"> • On-line or over the phone by credit card or debit card (please don't e-mail us your

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	<p>card details).</p> <ul style="list-style-type: none"> • By post: cheque / postal order (please don't send cash). Payment must be received by 9th March 2012.
When is the deadline for purchasing a form?	<ul style="list-style-type: none"> • Monday 27th February 2012 for worldwide entrants • Friday 9th March 2012 for UK and European entrants
What are the dates for delivery of work?	<p>Delivery Days 2012:</p> <p>Glazed: 26th and 27th March</p> <p>Unglazed: 28th and 29th March</p> <p>Delivery of requested sculptures: 25th April <i>(please see relevant section on p4)</i></p> <p>Architecture: 26th April</p>
What does it mean to waive your moral rights?	<p>The Entry Form will require you to state whether you waive your moral rights for the work that you are entering to the exhibition. Artists should tick the box in the appropriate place on the Entry Form if they DO NOT agree to waive copyright and fees if their work is reproduced in the press and other media, in the BBC programmes and, if required, in the Royal Academy Illustrated Catalogue.</p>
What does glazed mean?	<p>Framed behind glass:</p> <ul style="list-style-type: none"> • Such as prints, photographs, drawings, and watercolours
What does unglazed mean?	<p>Not framed behind glass:</p> <ul style="list-style-type: none"> • If your painting is framed and behind glass, then it is a glazed work. • If your painting is framed but without glass, then it is an unglazed work.
Do I have to frame my oil/acrylic paintings?	<p>No. You may send in unframed canvases but the RA cannot accept liability for such works. The RA is also not able to accept liability for photographic works mounted on aluminium or similar.</p>

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Do I have to frame my drawings?	Yes. Other works such as watercolours and prints must be framed behind glass.
Is there a preferred type of frame for artworks?	You are strongly encouraged to use simple, neutral coloured frames where possible. Metal, glass and Perspex clip frames are not acceptable.
Can I deliver my glazed and unglazed work on the same day?	If it is not possible for you to deliver them on separate days then you may deliver them together on the last glazed handing-in day 27 th March.
Do I have to deliver the work myself?	No. You may ask friends or a transport agent to deliver the work for you. Please note that the work must be unwrapped on arrival before being presented to our art handling team.
Can I post my work to the RA?	No. You may arrange to post the work to a transport agent who could then deliver it unwrapped on the appropriate day.
Do I get a receipt when I deliver my work?	No, with around 12,000 works coming in over 4 days, it is difficult to give receipts but the work will be scanned on arrival.
What if I miss the deadline?	No late submissions will be accepted.
Who can enter?	Anyone
Do you have an age limit to enter?	No
Can I enter if I am not a trained artist?	Yes
Can I enter if I live abroad?	Yes
Can my work be a collaboration?	Yes
Can I have a refund if I buy a form for 2 works but only submit 1, or withdraw my application entirely?	The registration fee is a handling/ service charge and is non-refundable.

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Can I swap my barcodes with my friend who also enters a work?	No, because each artist will be assigned a unique set of barcodes.
Can my friend enter a work on my form?	No, each artist must buy his / her own form.
Are there any size restrictions?	Maximum size for a submitted work (excluding sculpture) is 244 x 350 cm.
Can I enter diptychs / triptychs as one work?	Yes, but they should be securely fixed together with a baton and the overall size must not exceed 244 x 350 cm.
I want to submit a work in the architecture category, but the project consists of more than one drawing/model. What do I do?	A work of architecture may consist of several drawings or models of one project. However, they must be mounted on a single backing, contained within one frame or included within one model case.
How recent does the work need to be?	Preferably created within the last 2 years.
My work is site specific, am I eligible to enter?	No, it is not possible to create a site specific work as all submitted work will have to go through a judging panel on the allocated dates.
If my work / painting is double sided, which day should I bring the work in?	Any three dimensional works should be treated as sculpture. Please refer to sculpture submission procedure below for details.
What are the procedures for submitting sculptures?	<p>There will be two stages:</p> <p>Stage 1: All entrants must initially submit three photographs of their sculpture together with their Entry Forms by 13th March 2012.</p> <p>Stage 2: Successful entrants will be requested to deliver their work for the second round of judging on 25th April 2012.</p> <p>Please do not deliver your sculpture to the RA unless requested to do so.</p>
What size should the photos for sculpture be?	3 prints or colour laser of 20 x 25cm (or 8" x 10") per work, each taken from a different angle.

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Am I eligible if my work is video based?	Yes.
What is the procedure for submitting film-based works?	All entrants must submit their film-based works on a DVD in QuickTime file format together with their Entry Forms by 13 th March 2012. We are unable to accept films submitted in any other format. Please do not include a menu screen.
Am I eligible if my work is an artist's book?	Yes
What is the procedure for submitting artist's books?	Artist's books should be submitted on 23 rd March 2012 (Bulk Deliveries Day) between 8am and 5pm. Books should be submitted in a box (for protection purposes only – not to be exhibited) with the sticky label on the box and the tie-on label looped around the book's spine.
Are there any prizes for the Summer Exhibition?	<p>Yes, the prizes are as follows:</p> <p>£25,000 The Royal Academy of Arts Charles Wollaston Award for the most distinguished work</p> <p>£15,000 (£10,000 and £5,000 respectively) Bovis Lend Lease / Architects' Journal Grand Award for Architecture and Award for the Best First Time Architecture Exhibitor.</p> <p>£10,000 The Jack Goldhill Award for Sculpture</p> <p>£3,500 The Sunny Dupree Family Award for a Woman Artist</p> <p>£1,500 The Hugh Casson Drawing Prize</p> <p>Four prizes of £1000 The British Institution Awards for students</p> <p>£1,000 The Rose Award for Photography</p>
If I want to enter a particular prize, such as the Wollaston Award, how do I go about it?	There is no application procedure as such. All exhibited works will be judged automatically according to their categories.

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When will the prizes be announced?	Most will be announced on Non-Members' Varnishing Day, but the Wollaston Award will be announced separately on a date to be confirmed.
Can I enter using an artist's name?	Artists can use a pseudonym / artist's name, but must not register with one name, and fill in the entry form with another.
Can I send in a previous exhibition catalogue to accompany my submission?	Unfortunately, we will not be able to view artist catalogues and / or additional prints at any stage of the competition. Exhibited artists will be invited to submit biographies
Does my work need to be for sale?	Preferably, but if your work is not for sale, please state NFS on your entry form.
When and how will I find out if my work is accepted?	You will be notified by letter in late May. If you do not receive notification by Thursday 24 th May 2012, please contact the Summer Exhibition office.
If my work is accepted, when is the private view for exhibitors?	28 th May 2012 Details regarding the event (called Non-Members' Varnishing Day) will be printed on your notification.
Can exhibitors bring any guests to the Varnishing Day?	No, the event is for exhibitors only.
Who decides whether or not my work is chosen and hung in the exhibition?	The selection committee, which comprises around 13 Royal Academicians all of whom are painters, sculptors, print-makers, or architects.
Can I appeal if my work is rejected?	No, the committee's decision is final.
When can I collect my work if it is rejected?	28 th May – 23 rd June 2012 (Mon – Fri 8-4pm, Sat 9-4pm)
When can I collect my work if it is accepted and hung in the exhibition?	18 th August – 7 th September 2012 (Mon – Fri 8-4pm, Sat 9-4pm)

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What will happen to my work if I don't come to collect it? Will I have to pay storage charge?	Once the collection period has ended there is storage charge of £15 per work per week.
Will there be an Illustrated Catalogue for the Summer Exhibition 2012?	Yes, but it will only feature selected works from the exhibition. It will be available from the RA shop and online.
When will Summer Exhibition 2012 open to the public?	4 th June – 12 th August 2012
How do I get information for Summer Exhibition 2013?	In January 2013, please visit www.royalacademy.org.uk or call 0207 300 5929 / 5969 or send a SAE to The Summer Exhibition Office, Royal Academy of Arts, Piccadilly, London, W1J 0BD for a registration form.